



**Academic/Faculty Advisor Recommendation Form
For I-20/DS-2019 Extensions**

To be completed by student: UMID # _____ Uniqname _____

Name of Student _____

Degree Level: Bachelor's Master's Doctoral Other Major Field of Study: _____

Note: If you are in a joint or dual degree program, you will need to have a recommendation completed by the academic advisor from each program.

Important notes. Please read.

Eligibility Criteria for I-20/DS-2019 Extension

- To be eligible for extension, the student must be maintaining status, making normal progress toward completion of degree, and have academic requirements remaining.
- Extensions may only be granted to students who can demonstrate that they have compelling academic or medical reasons.
- Delays caused by academic probation or suspension are not acceptable reasons for program extension [8 CFR 214.2(f)(7)(iii)].
- Extension requests will not be granted solely because the student has been delayed by engaging in employment such as Curricular Practical Training (F-1) or Academic Training (J-1).
- PhD students must comply with Rackham's "Time Limit for completing a Doctoral Degree" policy http://www.rackham.umich.edu/policies/academic_policies/section5/#541

Estimating Completion Date

- The final term is the last term the student is registered for classes/credit required for his/her degree.
- For all Rackham Ph.D. students, the completion date is the last day of the final term in which the candidate must be enrolled for eight (8) hours to defend. The Rackham grace period is not included in the extension.
- For all non-Rackham master's or doctoral students whose academic program requires a thesis, the completion date is the last day of the final term in which the student satisfies all academic requirements for the degree.

To be completed by the Academic/Faculty Advisor or Student Services staff member:

Required credit hours remaining: _____ (excluding current term enrollment)

Estimated completion date : _____ (term and year)

Reason for delay (check all that apply):

- Change in major field of study
- Change in research topics
- Unexpected research problems
- Lost credits upon transfer to UM
- Documented illness or medical condition
- Student needs more time to complete degree requirements and meets all eligibility criteria above.

If none of these apply, please contact an International Student and Scholar Advisor at the International Center at 734-764-9310.

As the Academic/Faculty Advisor or Student Services staff member, I certify that the student is eligible to continue his/her studies and recommend that the student be allowed additional time to complete degree requirements.

Name _____ Title _____ Date _____

Signature _____ School or Department _____

Phone _____ Uniqname _____