



Social Security Letter for U-M J-1 Scholars

Instructions:

PLEASE NOTE all J-1 Scholars receive a Social Security letter at Mandatory Check-in.

- If you have not attended Mandatory Check-in, please wait until your scheduled check-in session and do not submit this form now. The International Center cannot issue a Social Security letter until you have checked in.
- If you have attended Mandatory Check-in, please check your records to make sure you do not have this letter already. This letter was given to you at the end of the check-in session with your insurance documents. If you have lost the letter, please follow these instructions:
 - 1) Fill out Section 1 of this form.
 - 2) Attach a copy of your current DS-2019 and a copy of your most recent I-94 card (front side only). Please make your copies before coming to the International Center.
 - 3) Bring the form to the International Center reception desk, and the letter will be ready 5 business days later for pick-up.

Section 1, to be completed by the J-1 Scholar:

LAST NAME		FIRST NAME	MIDDLE NAME
DATE OF BIRTH (mm-dd-yyyy)	UNIQUENAME	UMID	

Section 2, to be completed by the University of Michigan International Center:

This is to certify that the above named full-time scholar is in the United States on the University of Michigan's Exchange Visitor Program, P-1-00142, and has our authorization to work on-campus. If you have any additional questions, please feel free to contact the University of Michigan International Center at 734.764.9310.

U-M International Center Signature

Louise Baldwin, *Associate Director*
Linda Kentes, *Assistant Director*
Elena Gruzdeva, *Advisor/ARO*
Emily Jenkins, *Advisor/ARO*

Date

Scott Manley, *Advisor/ARO*
John Prescott, *Advisor/ARO*
Elizabeth Wiseman, *Advisor/ARO*

International Center Use Only	<input type="checkbox"/> In	ACTIVE	NONACTIVE	Initials:	Date:
	<input type="checkbox"/> Approved			Initials:	Date:
	<input type="checkbox"/> Follow-up Needed			Initials:	Date:
	<input type="checkbox"/> Out			Initials:	Date: