International Center Hours

During on-site hours, the International Center is open to the public. These hours are primarily for document drop-off and pick-up and for pre-scheduled visits. At other times during the work week, staff will work remotely from their homes.

**International Center hours**

- On-site: Monday, Wednesday, Friday: 10-noon, 1-3pm
- Remote: Tuesday, Thursday

Since these hours are subject to change, please refer to Today’s Hours on the International Center website for updates.

All students – including graduate and professional students – who come to the SAB and the International Center must be in compliance with [the weekly COVID-19 testing requirement](https://internationalcenter.umich.edu) in order to conduct business.

**Student Activities Building (SAB) hours**

- Mcard access only from 8-10 am and 3-5 pm, Monday through Friday
- Open to the public Monday through Friday from 10 am - 3 pm

The IC drop-off box will be accessible when SAB is open.

**IC Phone Hours:** On days when we are on-site, the IC phone (734.764.9310) is answered live from 9:00am to 12:00pm and 1:00pm to 4:00 pm. On days when we work remotely or are unable to answer live, voice mail is available and calls will be returned as soon as possible (with delays for weekends and holidays). Emails are preferred.

**Contacting the IC:** This [webpage](https://internationalcenter.umich.edu) details how you may get into contact with the ISSS team for virtual appointments. IC teams can be reached at the following email addresses:

- Main Office and all IC teams: icenter@umich.edu
- Faculty & Staff Immigration Services: ICfacultystaff@umich.edu
- U-M Health Insurance: ihi@umich.edu
- Education Abroad (study/work/travel outside the U.S.): ic-abroad@umich.edu