Advising Hours for International Students and Scholars

Advising Hours (Central Campus)

Walk-In Advising/Form Submission

Have a quick question? You can meet with an International Student and Scholar Advisor for 5-10 minutes during Walk-In Advising, no appointment is needed.

During Walk-In Advising you can also submit I-20 or DS-2019 request forms such as extension, add dependent, reduced course load, departure, transfer out, CPT, and academic training. In order to submit a request, you must bring all required documents and have completed the correct form.

Walk-In Advising Hours:

Monday thru Friday from 1:00 - 4:00 PM

Walk-in Advising will be closed due to NAFSA Conference programming on:

October 19 and 20

Appointments

Private appointments for University of Michigan F-1 students, J-1 students, and J-1 scholars are available upon request. Our International Student and Scholar Advisors can help you with issues related to F or J immigration status, cultural adjustment, and personal concerns. Please call 734.764.9310 or visit the International Center to schedule your 30 minute appointment. Appointments cannot be scheduled by email.

Advising Hours (North Campus)

The International Center will have advising hours by appointment only in the College of Engineering's Office of Student Support and Accountability, 129 Chrysler Center.

The advising hours on North Campus will be on Mondays from 1:00 - 4:00 PM and Fridays from 1:00 - 4:00 PM.
Students may drop off completed standard requests on North Campus during the advising hours above, such as requests for travel signatures, OPT, etc. Requests that require meeting with an advisor (such as CPT or extensions) still require an appointment.

Students may also request to pick up documents from completed requests on North Campus during these hours. However, forms will not be available for pick up on North Campus outside of these hours.

If you indicate North Campus pick-up on your request and wish to pick up your form at a time other than when the International Center has advising hours on North Campus, then you may pick it up at the front desk of the International Center, 1500 Student Activities Building (SAB).

**Preparing for Your Appointment**

In order to save time, please refer to our website to learn more about your appointment topic before meeting with an advisor in person.

Based on your question, please bring any relevant immigration documents to the appointment such as:

- I-20 or DS-2019
- Passport
- I-94 or Arrival and Departure card or print out
- Any relevant request forms [2], along with appropriate copies

**Email Advising**

[icenter@umich.edu](mailto:icenter@umich.edu) [3] (response in 3-5 business days)