Fees and Checks

Department Responsibility

- Departments are responsible for paying the USCIS filing fees and U-M International Center processing fees associated with an immigrant or nonimmigrant petition.
- If the department requires a quick decision from USCIS, the department is responsible for paying the USCIS expedited processing fee.
- Departments must pay the U-M International Center case processing fee by University shortcode. The USCIS filing fee must be paid by U-M check made out to Department of Homeland Security and sent to the U-M International Center. Specific instructions will be provided at the point a department submits a case request.
- In the case of a cancelled request, FSIS may issue a partial refund of the IC processing fee. The amount of the refund depends on at what stage the request is cancelled.

Foreign National Responsibility

- Foreign national employees are responsible for paying USCIS filing fees associated with their dependents, and may pay this fee by personal check, certified check, or money order made out to Department of Homeland Security. The hiring unit may elect to cover this cost.
- If the foreign national elects USCIS expedited processing for his/her own (non work-related) convenience, s/he is responsible for providing a personal check to cover the fee.
- The foreign national is responsible for paying the fees related to the visa application at the U.S. consulate.

Fee Schedule for Employment Based Visas

- Effective 12/23/16, several USCIS fees increased. The amounts below reflect these new, increased rates
- On 8/31/18, USCIS announced that, effective 10/1/18, the fee for Premium Processing would increase from $1,225 to $1,410. All petitions postmarked on or after 10/1/18 will need to include the new fee.
<table>
<thead>
<tr>
<th>Type</th>
<th>Preparer</th>
<th>Legal or International Center Processing Fee</th>
<th>US Government Filing Fees</th>
<th>Total Hiring Unit Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>H-1B</td>
<td>International Center</td>
<td>New/Transfer: $1,300</td>
<td>Optional premium processing: $1,410</td>
<td>Standard new/transfer: $2,260</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Extension/Amendment: $1,125</td>
<td>Optional premium processing: $1,410</td>
<td>Premium new/transfer: $3,670</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TN</td>
<td>International Center</td>
<td>In Country Petition: $1,000</td>
<td>Optional premium processing: $1,410</td>
<td>Premium Processing: $2,870</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Travel Letter: $250</td>
<td>0</td>
<td>$250</td>
</tr>
<tr>
<td>E-3</td>
<td>International Center</td>
<td>In Country Petition: $1,000</td>
<td>$460</td>
<td>$1,460</td>
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<tr>
<td></td>
<td></td>
<td>Travel Petition: $400</td>
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<td>$400</td>
</tr>
<tr>
<td>J-1</td>
<td>International Center</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Retained Counsel</td>
<td>Initial petition: $4,000</td>
<td>Optional premium processing: $1,410</td>
<td>Standard initial: $4,560</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Extension: $2,500</td>
<td>Optional premium processing: $1,410</td>
<td>Premium initial: $5,970</td>
</tr>
</tbody>
</table>

Other/Dependent Costs [2] (excl. cost associated w/ visa application). These costs are not a department responsibility.
### Green Card Special Handling Labor Certification All Positions w/ Teaching Duties

Retained Counsel for Adjustment of Status (AOS) component

- IC Processing: $1,825
- AOS legal fee: $1,500
- IC case management fee: $100
- I-140: $700
- I-485: $1,140
- Biometrics: $85
- **Total: $1,925**

Plus cost of recruitment [4], if applicable

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### International Center

- IC Processing: $2,000
- AOS legal fee: $1,500
- IC case management fee: $100
- I-140: $700
- I-485: $1,140
- Biometrics: $85
- **Total: $1,925**

Plus cost of recruitment [4], if applicable

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### Green Card Basic Labor Certification - filed by FSIS [5]

Retained Counsel for Adjustment of Status (AOS) component

- IC Processing: $2,000
- AOS legal fee: $1,500
- IC case management fee: $100
- I-140: $700
- I-485: $1,140
- Biometrics: $85
- **Total: $1,925**

Plus cost of recruitment [4], if applicable

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### Green Card filed by Retained Counsel Basic Labor Certification (positions w/o teaching duties) EB-1b (OPR)

Retained Counsel

- $4,500 + hourly rate for substantive Request for Evidence (RFE) or Audit
- IC case management fee: $100
- I-140: $700
- I-485: $1,140
- Biometrics: $85
- **Total: $1,925**

Plus cost of recruitment [4], if applicable

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### J-Waiver (IGA) [6]

Retained Counsel

- Legal fee: $5,000
- IC case management: $100
- $215
- **$5,315**

**NA**

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**Medical Exams & Vaccinations Pictures**

- AOS: $500/adult dependent + filing fee
- AOS: $350/minor under the age of 14 + filing fee
- AOS complications

Given the additional scrutiny experienced by citizens from travel banned countries, the UM Office of General Counsel (OGC) recommends that citizens of Chad, Iran, Libya, North Korea, Syria, Somalia, Yemen and Venezuela attend the interview with retained counsel. This fee can be paid by either the hiring department or the individual.

**Note: The University of Michigan generally does not sponsor green card applications that do not require employer sponsorship, such as EB-1a, NIW or family-based applications**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee ($350)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retained Counsel</td>
<td>$350</td>
</tr>
<tr>
<td>Legal fee</td>
<td>$0</td>
</tr>
<tr>
<td>$350 per dependent</td>
<td>$350</td>
</tr>
</tbody>
</table>

For printable PDF version of the table, refer to the [Fee Schedule for Employment Based Visas] [8].

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**Source URL:** https://internationalcenter.umich.edu/fsis/fees-and-checks

**Links**

[2] https://internationalcenter.umich.edu/other-dependent-costs  
[3] https://internationalcenter.umich.edu/preparer-ic  
[4] https://internationalcenter.umich.edu/cost-recruitment  
[5] https://internationalcenter.umich.edu/basic-labor-certification  
[7] https://internationalcenter.umich.edu/renewal-ead  