

# International Center Student Council Co-Lead Job Description

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## Position Overview

The International Center is looking to hire **one graduate student** to co-lead the [International Center Student Council](#) (ICSC) during the 2022-2023 academic year. ICSC Leaders will facilitate ICSC meetings, manage ICSC communication (emails, meeting minutes, etc.), ensure deadlines by members are met, organize ICSC events, and serve as a liaison between ICSC members and the U-M International Center. ICSC Co-Leaders will be supported by the Global Engagement and Education Abroad (GEEA) team.

ICSC provides globally minded students with a forum to identify and examine issues affecting students. ICSC serves as a direct link between U-M students and the International Center, and it is dedicated to helping the International Center fulfill its [mission](#).

## ICSC Goals

- Provide a forum for issues affecting students.
- Maintain open channels of communication among students, student groups, and IC staff.
- Participate in the planning and implementation of on campus programs and initiatives.
- Promote active engagement between international and U.S. students.
- Represent the international community, as needed, on campus or in the community.
- Engage in additional projects and activities as determined by the International Center.

## Position Eligibility

- Applicants must have been a student at U-M for at least one academic term.
- Applicants must be enrolled for and will serve for the entire 2022-2023 academic year (September 1, 2022-April 30, 2023). International scholars and alumni who have already graduated are not eligible to apply.
- Position is open to both international and U.S. students.
- Applicants must have strong intercultural communication skills and understanding of cultural humility.
- International students with a 0.50 appointment (20 hours per week) are not eligible for this program due to visa regulations.

## Compensation and Commitment

- Leaders will participate in a monthly leadership meeting with U-M International Center staff.
- Leaders will facilitate the monthly ICSC meetings with all volunteer members.
- Estimated time commitment: 5 hours weekly.
- Compensation: \$2,000 scholarship (split; paid out at beginning of Fall and Winter terms).  
Scholarship is renewable based on favorable performance evaluation and funding availability.

## Application Process and Deadline

For full consideration of this position, please submit a resume and cover letter describing why you think you are qualified for the position and your vision for the advancement of ICSC at U-M.

Applications should be emailed to [kellwag@umich.edu](mailto:kellwag@umich.edu) by **Sep 9, 2022** .