INTERNATIONAL CENTER SUMMER ORIENTATION PEER ADVISER INFORMATION

The International Center (IC) hires Orientation Peer Advisers (graduate and undergraduate students) to assist with new international students who will begin their studies at University of Michigan (U-M) - Ann Arbor Fall 2020. In the process you can expect to improve your communication skills, work with a team, help new international students ease the transition to a new environment, and make some friends - all while getting paid!

Eligibility

To be eligible, you must be an international student in a degree program and be enrolled during the Fall 2020 term. International alumni who have already graduated are not eligible to apply.

Training and Debrief Meeting

Orientation work will take place in July, August, and potentially be extended to early fall in order to assist new international students who arrive late.

We plan to conduct a virtual training in July. Peer advisors are also expected to attend a debrief meeting after orientation ends.

Major Job Responsibilities

- Assist with revising the following orientation workshop presentations:
  - COMMUNICATING WITH YOUR ACADEMIC AND RESEARCH ADVISORS (FOR GRADUATE STUDENTS ONLY)
  - CULTURAL ADJUSTMENT ROLLER COASTER
  - CULTURAL DIFFERENCES IN THE CLASSROOM
  - FINDING A JOB ON CAMPUS
  - GETTING AROUND ANN ARBOR & PERSONAL SAFETY
  - HEALTHY RELATIONSHIPS AND DATING IN THE U.S.
  - HOW TO BUY A USED CAR
  - INFORMATION FOR SPOUSES/PARTNERS
  - MAKING FRIENDS IN THE U.S.
  - SHOPPING – AN INSIDER’S GUIDE
  - SOCIAL JUSTICE 101
  - THINGS TO DO IN ANN ARBOR
Make short videos about your experiences as international students.

Facilitate virtual chats where new international students will be able to ask questions, share resources, and make connections.

Contribute to the International Center blog with posts describing your personal experiences with making the initial adjustment to life at U-M and in the U.S. - academically, socially, and otherwise.

Help with mandatory immigration check-ins

Share your experiences and suggestions with IC staff as we develop and implement programs for new international students and beyond to ensure that programs meet the interest and needs of international students.

Required Qualifications

- Very reliable and punctual. Able to meet the time commitments for this position.
- Excellent listening, verbal communication, and interpersonal skills.
- Have a computer and reliable internet connection. Comfortable speaking and answering questions in front of a web camera.
- Very familiar with U-M, U-M services, and Ann Arbor.
- Comfortable talking about your own experiences and the adjustments you had to make when you came to U-M and to the U.S.
- Strong teamwork and problem-solving skills.
- Able to take initiative and work independently.
- Enjoy working with people from different cultures and backgrounds.

Compensation and Work Schedule

Peer Advisers will receive $12/hour and are anticipated to work around 5-10 hours per week.

Most work will take place between 8:00 a.m. and 5:00 p.m. (Eastern Time Zone in the U.S.), although some evening or weekend work may be necessary to accommodate international students in different time zones.

Please note the tax implications for international students who are employed by U-M remotely remain the employee’s responsibility. U-M will not provide direct deposit internationally and will not mail checks outside the U.S.

Application Process and Deadline

Applications will be reviewed on a rolling basis and acceptance priority will be given to students who have not been a peer adviser previously. Qualified candidates will be invited for a virtual interview.

Submit your application by Sunday, June 28 at 11:55pm EST.