



INTERNATIONAL CENTER SUMMER ORIENTATION PEER ADVISER INFORMATION

The [International Center's 2019 Summer Orientation](#) will be held from Monday, August 12 through Friday, August 30. The International Center hires Orientation Peer Advisers (graduate and undergraduate students) to assist with the Summer Orientation. This is an opportunity to assist incoming international students. In the process you can expect to improve your presentation and communication skills, work with a team, help new international students ease the transition to a new environment, have fun, make some new friends, and get paid. It's also your chance to tell new international students all the things you wish you had known when you first came to U-M.

Eligibility

To be eligible, you must be an international student in a U-M degree program and will continue to enroll in the Fall Term. International alumni who have already graduated are not eligible to apply.

Meetings and Training

Most orientation work will take place during August, but peer advisers will also be required to attend some meetings and training sessions before Orientation and a post-Orientation debriefing meeting.

Peer advisers will be assigned to conduct workshop presentations. Workshop team will meet periodically over the summer to discuss about the workshop content and practice the presentations. Those meeting schedules will be determined by each team.

Two half-day trainings will be provided for the peer advisers. Tentatively, the training will be held in the mornings of Monday, May 6 and Friday, August 9. Peer advisers are expected to attend both trainings.

Peer advisers are also expected to attend the post-Orientation debriefing meeting on Friday, August 30 in the afternoon.

Major Job Responsibilities

- Greet and welcome new international students and scholars, and provide information about Orientation workshops, social events, International Center services, and U-M and Ann Arbor services and resources.
- Speak to small groups of international students about topics related to getting started and getting settled at U-M, including M-Cards, banking, transportation, housing, cell phones, driver's licenses, social security numbers, etc.
- Prepare for and lead/co-lead some orientation workshops (**see the list below** and the [descriptions on the website](#)), including advance meetings with workshop presenters (usually International Center staff and/peer adviser). Workshop assignment for peer advisers will be assessed based on your qualifications and experiences. Workshop topics include:



- o BUDGET TRAVEL IN NORTH AMERICA
 - o COMMUNICATING WITH YOUR ACADEMIC AND RESEARCH adviserS (FOR GRADUATE STUDENTS ONLY)
 - o CULTURAL ADJUSTMENT ROLLER COASTER
 - o CULTURAL DIFFERENCES IN THE CLASSROOM
 - o FINDING A JOB ON CAMPUS (FOR STUDENTS ONLY)
 - o GETTING AROUND ANN ARBOR & PERSONAL SAFETY
 - o HOW TO BUY A USED CAR
 - o INFORMATION FOR SPOUSES/PARTNERS
 - o MAKING FRIENDS IN THE U.S.
 - o SEXUAL MISCONDUCT AWARENESS AND EDUCATION
 - o SHOPPING – AN INSIDER'S GUIDE
 - o SOCIAL JUSTICE 101
 - o THINGS TO DO IN ANN ARBOR
- Plan and lead informal social events for new students and scholars.
 - Contribute to the [International Center blog](#) with posts describing your personal experiences making the initial adjustment to U-M and the U.S., living and studying here, etc.
 - Share your experiences and suggestions with International Center staff as they develop and implement programs for Orientation and beyond to ensure that programs meet the interest and needs of international students.
 - As needed, share your experiences and suggestions with International Center who are preparing or editing information for new international students.
 - Assist with tracking workshop and social event attendance and evaluations.
 - As needed, escort new students to orientation workshop locations at various places on campus.

Required Qualifications

- Very reliable and punctual. Able to meet the time commitments for this position.
- Excellent listening, verbal communication, and interpersonal skills.
- Very comfortable speaking in front of a group of students or scholars and answering questions.
- Very familiar with U-M, U-M services, and Ann Arbor.
- Comfortable talking about your own experiences and the adjustments you had to make when you came to U-M and to the U.S.
- Strong teamwork and problem-solving skills.
- Able to take initiative and work independently.
- Enjoy working with people from different cultures and backgrounds.



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Compensation and Work Schedule

Between August 12 and August 30, Peer Advisers will receive \$10~\$12/hour and are anticipated to work around 10~15 hours per week. Housing is not provided for peer advisers.

Most work will take place between 9 a.m. and 5:30 p.m., although some evening or weekend work will be required.

Application Process and Deadline

Applications will be reviewed on a rolling basis and acceptance priority will be given to students who have not been a peer adviser previously. Qualified candidates will be invited for an interview in April.

Submit the application by Friday, March 29 at 5pm. [Apply Now.](#)

Questions? Contact Kate Zheng at xdzheng@umich.edu