



**This form allows the International Center (IC) to maintain or end your J-1 SEVIS record because you are leaving the University of Michigan and the US temporarily or permanently.**

LAST NAME		FIRST NAME		MIDDLE NAME	UMID #
DATE OF BIRTH (mm-dd-yyyy)	GENDER <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE		NUMBER of J-2 DEPENDENTS		UNIQUENAME
TELEPHONE					SEVIS ID #  N

**Important notes. Please read.**

- Do not submit this form if you are leaving U-M and the US for summer vacation (May – August) but will return and enroll in Fall term.
- You may need to meet with an International Student and Scholar Advisor (ISSA) to submit this form. (See below.)
- You may need to cancel your international student health insurance.
- Please see [Pre-Departure Check List](#)

**Please complete.**

- I am leaving the U.S. for an academic term and will not be registered at the University of Michigan. I intend to return to U-M.  
 Departure date: \_\_\_\_\_ Return date: \_\_\_\_\_
- Schedule an appointment to meet with an ISSA to discuss your situation and submit this form.
  - Inform the International Center if your plan changes.
- I am permanently withdrawing from the University of Michigan.  
 Withdrawal date: \_\_\_\_\_ Departure date: \_\_\_\_\_
- Schedule an appointment to meet with an ISSA to discuss your situation and submit this form.
  - Your DS-2019, SEVIS record, and J-1 status will be ended.
  - You must depart the US within 30 days of your date of withdrawal.
- I have finished my studies at U-M, but my DS-2019 (see section 3) program completion date is in the future.  
 Last term of enrollment at U-M: \_\_\_ FALL \_\_\_ WINTER \_\_\_ SPRING \_\_\_ SUMMER \_\_\_\_\_(year).  
 Departure date: \_\_\_\_\_
- Submit this form via email to [icenter@umich.edu](mailto:icenter@umich.edu) or at the Central Campus IC Front Desk.
  - You must depart the US within 30 days of the end of your final term of enrollment.
- I am on post-completion Academic Training (AT), but I have decided to leave the US and abandon my AT.  
 Employment/AT end date: \_\_\_\_\_ Departure date: \_\_\_\_\_
- Submit this form via email to [icenter@umich.edu](mailto:icenter@umich.edu) or at the Central Campus IC Front Desk.
  - Your DS-2019, SEVIS record, J-1 status, and AT authorization will be permanently ended.
  - You may not reenter the US to resume your AT after your SEVIS record has been ended.
  - You must depart the US within 30 days of the AT end date you listed above.

**Please read the statement below, sign and date.**

*I certify that I have read the request form in full, and to the best of my knowledge, the information I have provided is accurate. I authorize the International Center to take the SEVIS action I requested above.*

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_