STUDENT LIFE
INTERNATIONAL CENTER
UNIVERSITY OF MICHIGAN

J-1 Student Request Form
Off-Campus Employment Based on Economic Hardship

- **Read "J Off-Campus Employment Based on Economic Hardship" before completing the request form.**
- **You must set up an appointment with an International Student & Scholar Advisor (ISSA) at the International Center (IC) to review and submit your application.**

LAST NAME	FIRST NAME	MIDDLE NAME	UNIQNAME	UMID #

DATE OF BIRTH (mm-dd-yyyy)	GENDER	NUMBER of J-2 DEPENDENTS	TELEPHONE	SEVIS ID #
	☐ FEMALE ☐ MALE			N

DELIVERY METHOD

☐ PICK-UP *(If someone else will pick up for you, his/her name is: _____)*

☐ SHIP *(See "SHIPPING OPTIONS")* : ◯ eShip Global ◯ U.S. Mail

Important notes. Please read and complete.

- *This type of authorization must be granted in writing by the University of Michigan International Center before the employment begins.*
- *Economic hardship authorization is granted on a term-by-term basis.*
- *You may not be employed more than 20 hours per week during the academic year.*
- *Employment Dates (1 term maximum): begin _____; end _____*
  mm/dd/yyyy mm/dd/yyyy

Checklist of required documents.

- ☐ **Letter of personal statement and any supporting documentation**
- ☐ **Copy of paper or print-out of electronic Most Recent I-94**
- ☐ **Copy of your current DS-2019**
- ☐ **An unofficial transcript downloaded from Wolverine Access**

- *I certify I have read the request form instructions and information in full.*
- *I certify the information I have provided is, to the best of my knowledge, accurate.*
- *I understand I (and any J-2 dependents) must have U-M approved health insurance for the duration of my J-1 status.*
- *I understand I must report any address changes, current (U.S.) or permanent (out of U.S.), through Wolverine Access within 10 days of the change.*

Signature _____ **Date** _____

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